



Operations Manual

Governed By: Marketing/Communications	Effective Date: 01/01/2013
Procedure: #14 - Display Materials	Updated Last: 07/17/2017
Purpose: To facilitate the proper use of CEO display materials	
Refer to Policy #:	

Summary:

The agency has acquired a number of marketing and display materials available to be used to represent CEO's programs, services, and initiatives to the public. Materials such as display cases, banners, and more are available through the Marketing and Communications Department. Items will be signed out to an individual upon request and will be due back to the Department at an agreed upon date.