



Policy # 10: – Annual Program Contract Review

Governed by: Chief Compliance & QA Officer


Approval Date: May 18, 2017


Last Updated: May 10, 2017

Purpose:

-  Confirm continued mission alignment
-  Prepare for anticipated RFA, refunding application or anticipated contract negotiations
-  Identify Continuous Quality Improvement Opportunities
-  Develop Continuous Quality Improvement Action Plan
-  Streamline & Maximize Resources
-  Support Contract Execution activities

Policy:

-  In accordance with the CEO Annual Contract Renewal/Refunding Team Meeting Calendar every program will undergo a comprehensive contract review annually between 60-90 days prior to contract expiration.

-  Refer to Procedure #10 Annual Program Contract Review Procedure for details