

Annual Contract Renewal/Refunding Team Meeting Calendar

MONTH	PROGRAMS	PARTICIPANTS	TIME	Sr. Admin Update
January	GOLD	ECS Director, Chief Fiscal & Compliance Officers	30 minutes	February
	FGP	Program Manager, Grants Manager, Director of Operations, Chief Compliance, Fiscal & Admin Officer	60 minutes	February
	YouthBuild-Biannually (2018)	Director of Operations, YB Program Manager, Grants Manager, Chief Compliance, Fiscal & Admin Officers	90 minutes	February
February	Cambridge, HV & HF UPK's	ECS Directors, Chief Compliance, Fiscal & Admin Officers	60 minutes each	Early March
	Housing: Weatherization, Empower, Restore, Access, etc...	Director of Operations, Housing Managers, Chief Compliance, Fiscal & Admin Officers	60 minutes	March
March	Troy, Rensselaer, Lansingburgh UPK's	ECS Directors, Chief Compliance, Fiscal & Admin Officers	60 minutes each	Late March/Early April
April	Food Pantry	Director of Operations, FGP program Manager, Chief Compliance, Fiscal & Admin Officers	60 minutes	May
	Beginnings - (summer & fall)	ECS Director, Chief Compliance, Fiscal & Admin Officers	60 minutes	May
	ECS/County Mental Health	ECS Directors, Chief Compliance & Fiscal Officers	60 minutes	May
May	EHS/HS	ECS Director, Chief Compliance, Fiscal & Admin Officers	90 minutes	June
	CSBG	Sr. Admin team	30 minutes of Sr. Admin meeting	May
June	ECS/MH (fall)	ECS Directors, Chief Fiscal & Compliance Officers	45 minutes	July
	Americorp	YB Manager, Director of	45 minutes	July

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		Operations, Fiscal and Compliance Officer		
July	WIC	Director of Operations, Program Manager, Chief Compliance, Fiscal & Admin Officers	45 minutes	August
	WIC VMA	Director of Operations, Program Manager, Chief Compliance, Fiscal & Admin Officers	45 minutes	August
	WIOA	YB Manager, Director of Operations, Chief Fiscal and Compliance Officers	45 minutes	August
	Holidays	Program Manager, Director of Operations, Chief Compliance & Planning Officer	60 minutes	August
September	CDPHP	Director of Operations, Program Manager, Chief Compliance, Fiscal & Admin Officers	60 minutes	October
	CACFP	ECS Director, Fiscal & Compliance Officers	30 minutes	October
	VITA	Director of Operations, Program Manager, Chief Compliance, Fiscal & Admin Officers	30 minutes	October
October	FSS	Director of Operations, Program Manager, Chief Compliance, Fiscal & Admin Officers	60 minutes	November
	CAP60	Director of Operations, Chief Compliance & Fiscal Officers	45 minutes	November
November	Lead	Director of Operations, Program Manager, Chief Compliance, Fiscal & Admin Officers	45 minutes	December
December	COPA	ECS Director, Chief Fiscal & Compliance Officers	30 minutes	January

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