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| **September** | **October 10/21/2021 (45-day deadline)** | | | **November** | |
| **Children Return**   * Initial Home Visits and Screenings Begin | **DUE 10/21/2021**   * eDECA (Pre) * ASQ * Initial Home Visits Completed * Heights and Weights Completed * Initial Ed Doc | **DUE 10/29/2021**   * Fall Checkpoints * Fall Anecdotals | | **ON 11/8/2021**   * Begin Fall Parent/Teacher Conferences | |
| **December** | **January** | | | **February** | |
| **Due 12/17/2021**   * Fall Parent/Teacher conferences completed * Fall Ed Doc Due | **DUE 1/28/2022**   * Winter Anecdotals * Winter Checkpoints * eDECA (Post) | | | **ON 2/1/2022**   * Begin Winter Parent/Teacher Conferences | |
| **March** | **April** | | | **May** | |
| **DUE 3/4/2022**   * Parent/Teacher Conferences completed * Winter Ed Doc | **ON 4/11/2022**   * Final Home Visits Begin | | **DUE 4/30/2022**   * Spring Heights and Weights Complete | **DUE 5/13/2022**   * Spring Anecdotals * Spring Checkpoint * Spring Ed Doc | **DUE 5/20/2022**   * Final Home Visits Completed |

***\*\*\*ANY TIME A NEW CHILD IS ENROLLED INTO PROGRAM YOU NEED TO COMPLETE AN INITIAL HOME VISIT and ALL SCREENINGS (developmental and social-emotional) WITHIN 45 CALENDAR DAYS OF ENROLLMENT\*\*\****

***Anecdotal Records***

For all 3 checkpoint periods, staff will complete one anecdotal, per child, under all objectives in the areas of social-emotional, cognitive, physical, literacy, mathematics and literacy.

***Individualized Goals*  
For EHS and HS**  - all staff will create individualization goals after the completion of the fall checkpoint and again after the completion of the winter checkpoint. Staff will utilize their data from GOLD to create goals. All goals will then be entered into the weekly lesson plan using the Individual Child Plan section. Staff will be assisted with this process during center-based data review meetings with the education team.