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| Due Date | Paperwork | Training  (Head Start and new staff) |
| September 26 |  | * Active Supervision * Mandated Reporter |
| October 17 | EHS 45-day deadline   * eDeca (pre) * ASQ * Initial home visits * Fall ed doc * Heights and weights |  |
| October 23 | HS 45-day deadline   * eDeca (pre) * ASQ * Initial home visits * Fall ed doc * Heights and weights |  |
| October 31 |  | * Allergies and Anaphylaxis * ACEs |
| November 14 | * Fall anecdotals * Checkpoint #1 * Fall individualization Goals * Start Parent Teacher Conferences |  |
| November 21 |  | * Abusive Head Trauma * Moving with the Brain in Mind: Parts 1 and 2 |
| December 18 | * Parent/Teacher Conferences |  |
| February 13 | * Winter anecdotals * Checkpoint #2 * Winter individualization Goals * eDeca (post) * Winter ed doc * Start Parent Teacher Conferences |  |
| March 20 | * Parent/Teacher Conferences |  |
| May 1 | * Spring anecdotals * Checkpoint #3 * Spring individualization Goals * Heights and weights * Start Home Visits |  |
| May 29 | * Final home visits * Spring ed doc * Transition forms |  |
| Submit:  Training certificates to your Center Manager  Individualization Goals to [eduteam@ceoempowers.org](mailto:eduteam@ceoempowers.org) and your Center Manager  Education documents (home visits, conferences, ed doc, and transition forms) to [eduteam@ceoempowers.org](mailto:eduteam@ceoempowers.org)  Heights and weights to [healthteam@ceoempowers.org](mailto:healthteam@ceoempowers.org) | | |