

**Disinfecting and Sanitizing**

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|  **Criteria** | **How Often** | **Procedures** |
| Equipment frequently used or touched by children daily must be cleaned and then sanitized  | When soiled or at least once weekly |  |
| Diapering surfaces must be disinfected | After each use | Put on glovesWash the surface with soap and waterSpray with disinfecting solution until it glistensLet sit for two minutesWipe with a paper towel or let air dryDispose of gloves properlyWash hands  |
| Countertops, tables, and food preparation surfaces (including cutting boards) must be cleaned and sanitized  | Before and after food preparation and eating | Wash surface with soap and waterRinse until clearSpray surface with Sanitizing solution until it glistensLet sit for two minutesWipe with paper towel or let air-dry |
| Plastic toys mouthed by children | Before use of another child | Wash in warm soapy waterUse scrub brush to clean crevicesRinse until water runs clearPlace in soaking solution of 1tsp bleash to 1 gallon waterSoak for 5 minutesRinse with cool waterLet air dry |
| Infant and Toddler toys | Daily | Washed with soap and water |
| Water Table | HOW OFTEN??? |  |
| Plastic Toys | Cleaned and disinfected weekly |  |
| Water Table  |  |  |
| Garbage receptacles must be covered and cleaned  | as needed after emptying |  |